

Change of Name Form

WealthHub Securities Limited
ABN 83 089 718 249
AFSL No. 230704

GPO Box 4545
Melbourne VIC
3001

Telephone 13 13 80
nabtrade.com.au

You can use this form to change name details on individual, joint, company or trust accounts.

Please use black or blue pen and write in CAPITALS. If you need help completing this form, please call us on 13 13 80.

Section 1

Change of personal name (for individual accounts)

nabtrade user ID

Current Details

Title Mr Mrs Miss Ms Other

Given name(s)

Middle name(s)

Family name(s)

New Details

Title Mr Mrs Miss Ms Other

Given name(s)

Middle name(s)

Family name(s)

Company - To change your company name, please provide a signed request with a certified copy of the change of company name certificate.

Trust - To change your trust name, please provide a signed request with a certified copy of the Deed of Amendment.

Section 2

Supplying certified copies* of supporting documents

*A **certified copy** is a document that has been certified as a true copy of an original document by an approved certifier.

Please make sure all of your identification documents are current and contain your full name. You'll need to show your original identification documents and **photocopies** of them to an approved certifier.

Change of personal name – you'll need to provide certified copies of documentation to support your name change:

Change of personal name due to marriage	Certified copy of your marriage certificate
Change of personal name due to divorce	Certified copy of decree nisi and/or original certified copy of your birth certificate
Change of personal name due to formal name change	Certified copy of change of name certificate
Add middle name	Certified copy of acceptable form of identification (listed on page 2) showing your name details
Change of personal name due to error	Certified copy of acceptable form of identification (listed on page 2) showing your correct name details

Acceptable form of identification for personal name change:

- Australian driver's licence
- Australian or International passport (can be expired within the preceding two years but not cancelled)
- NSW photo card
- Proof of age card (card issued under a State or Territory for the purpose of proving a person's age and containing a photograph of the person)

Change of Company/Trust name – you'll need to provide a certified copy of the change of company name certificate.

Who's an approved certifier?

An approved certifier must be an Australian citizen or permanent resident and can be any of the following:

- A judge of a court
- A chief executive officer of a Commonwealth court
- A notary public (for the purposes of the Statutory Declaration Regulations 1993)
- An agent of the Australian Postal Corporation who is in charge of supplying postal services to the public
- A permanent employee of Australia Post (with two or more years of continuous service)
- An officer with two or more continuous years of service with one or more financial institutions (for the purposes of the Statutory Declaration Regulations 1993)
- An officer with, or authorised representative of, a holder of an Australian financial services licence, having two or more continuous years of service with one or more licensees
- A licensed legal practitioner
- A magistrate
- A registrar or deputy registrar of a court
- A police officer
- An Australian consular officer or an Australian diplomatic officer (within the meaning of the Consular Fees Act 1955)
- A finance company officer with two or more continuous years of service with one or more financial institutions (for the purposes of the Statutory Declarations Regulations 1993)
- A Justice of the Peace
- An accountant with at least two years continuous service (who's also a member of the Australian Institute of Chartered Accountants, CPA Australia, or the National Institute of Accountants)
- A NAB Branch Manager

What does an approved certifier need to do?

On each page of the **photocopy**, the approved certifier needs to do **all** of the following:

- write the text, 'This is to certify that this is a true copy of the original document which I have sighted'
- write the date on which the document was certified
- sign the copy
- print their full name and full address
- note the position that allows them to certify the document; for example, 'police officer', and
- write their registration number (if applicable).

Section 3

Signatures

I authorise WealthHub Securities to make the changes provided in this form. I acknowledge that these instructions supersede all previous change of name details.

Account Holder

Given name(s) / Family name (PLEASE PRINT)

Signature

X	Date / /
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Section 4

Next Steps

Please complete and return this form and certified identification documents (copies or faxes won't be accepted) to:

Post:

GPO Box 4545
Melbourne VIC 3001